



REQUEST FOR PROPOSALS

RFP BID # 25-005

ADDENDUM # 1

The following addendum amends or modifies the solicitation terms, conditions, and/or specifications as originally issued. Listed below are answers to questions submitted regarding the Invitation for Grounds Maintenance & Landscaping.

This Addendum is issued to modify or interpret the bidding documents. Bidders are hereby instructed that the terms and specifications for the above referenced project are modified, corrected, or/and supplemented as hereinafter described. Bidders are hereby instructed to acknowledge receipt of this Addendum.

1. Does the city intend on having a pre-bid conference for this project?

No

2. It appears there are a few discrepancies on the bid submission - how many copies would the city like to receive, and what are the preferred formats?

Three copies

3. Will there be any bonds required for this project?

No

4. Please confirm that the provided pricing must be for entire length of the contract term and there will be no adjustments possible for CPI changes or market labor adjustments.

The pricing must be for the entire length of the contract term, the only adjustments will be if the City asks for additional services.

Initial to acknowledge and include with submittal: _____

5. Should any clean up or startup costs be required for landscape maintenance to begin, how should bidders provide this pricing information?

There is no startup cost required.

6. Please provide any available maps for the areas outlined in the RFP with as much detail as possible. If there are no available maps, please provide as much written description as possible for areas to be maintained. E.g. Start and stop locations (with addresses) for service areas on RD Sailors Parkway, areas to be included for the Linear Park pre and post emergent, location of planters and beds on Marietta St and Thurman Springs Park.

Pre and post emergent:

C.H James side of the park- grass areas from the stairs at the basketball court to the playground area, where the black fence turns to the right.

Number of planters for parks – 9 at Thurman Springs Park and 1 each at Powder Springs Park

7. Please provide complete addresses for each location.

Thurman Springs Park – 4485 Pine View Dr.

Linear Park – 1301 Richard Sailors Pkwy.

Butner Park end of Butner St.

Seven Springs Museum – 4355 Marietta St.

Silver Comet Access end of Dillard St.

Hopkins Disk Park – 3570 to 3424 Hopkins Rd.

Hopkins Pedestrian Park – North of Hopkins Crossing on Hopkins Rd.

Richard Sailors Pkwy – from US278 to Powder Springs Rd.

Dallas Powder Springs Rd.- from Brownsville Rd to US278

8. Please detail the limits of the city property or right of way that needs to be included in this RFP.

Ten feet off the right-of -way

9. Please clarify "cleaning of all paved surfaces" under section 7.1 0 General Maintenance Tasks, and what this specification includes. Ex. Blowing off sidewalks after service, pressure washing, graffiti removal, etc.

Sweeping and blowing all paved surfaces.

10. Are large items, or specialty items such as tires to be included in the litter, trash, and debris specification?

No

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11. Please provide irrigation system locations, clock locations, and the number of zones at each location. Should bidders include system start up and shutdown in the annual pricing?

Thurman Springs Park irrigation, the clock is located next to the handicap ramp going towards the stage. Seven Springs Museum, the clock is located at the back of the building.

Irrigation start up and shut down, No

12. Please confirm that the city wishes to receive three annual pine straw applications where present. Please confirm that this applies to all city property. Industry standard is two annual applications.

Pine straw application throughout City property at a minimum of three times annually to maintain proper levels and island appearance. This shall be included in the contract/agreement and is not billed separately.

13. Should mulch applications also be included in the monthly billing, or will this be a separate invoice?

Mulch applications shall be provided upon request and billed separately.

14. On the pricing page, for seasonal services such as mulch or seasonal color installation, should the vendor only list the annual price, or should we also list the monthly cost.

Please refer to 7.8 on the RFP

15. How many applications of mulch should bidders include for Thurman Springs Park, Butner Park, and the Seven Springs Museum? For Butner Park and Seven Springs Museum, should the bidder include those in the monthly and annual costs?

Once per year billed separately.

16. Should bidders include any hand watering for seasonal color beds or planters that are not currently irrigated? If so, how many annual visits should bidders include?

No

17. Please confirm that all shrubs are to be pruned at least twice annually. If shrubs would require more than twice annual pruning, should contractors include that at no additional fee?

Initial to acknowledge and include with submittal: _____

Yes, shrubs should be pruned twice per year and no additional fees.

18. Please confirm that all anticipated chemicals used in conjunction with this RFP must have MSDS sheets included in this RFP response / bid prior to award.

Yes

Initial to acknowledge and include with submittal: _____