



## **RFP 2025 - 004 CITY HALL FFE**

### **ADDENDUM #2**

1. T-17 IS TAGGED ON TWO DIFFERENT SIZE TABLES. SHOULD WE REFERENCE A DIFFERENT TAG NUMBER TO DIFFERENTIATE THE 2 TABLES?

THE SMALLER T-17 TABLE SHOULD BE LISTED AS T-28 - INTERMIX CONFERENCE DESK WITH RECTANGULAR TOP 96"L X 42"D X 27.75"H, SQUARE EDGE WITH STANDARD OFS HPL, POWDER CUTOUTS FOR 3 BASES BETWEEN 1ST AND 2ND BASE, AND POWDER COATED METAL LEGS STYLE CC-35MTB3 (2 QTY.) + CC-35MTB3C 45" B/BASES.

2. MULTIPLE OFFICES WITHIN THE NEW SPACE SHOW WALL MOUNTED OVERHEADS IN FRONT OF WINDOWS. SHOULD THE OVERHEADS BE REMOVED, OR SHOULD WE ARRANGE THE OFFICE LAYOUT DIFFERENTLY TO INCLUDE THE OVERHEAD IN PRICING?

THE LOCATIONS WE SEE THIS BEING AN ISSUE IS OFFICE #147, #232, AND #231. PLEASE REMOVE OVERHEAD IN #147 AND RE-ARRANGE #231 & #232 TO ACCOMMODATE ORIGINAL LAYOUT, ROTATE AS NEEDED.

3. WILL THE OFFICES INCLUDE BLOCKING IN THE WALL IF THE OVERHEADS ARE WALL MOUNTED?

WE CURRENTLY DO NOT HAVE ADDITIONAL BLOCKING IN WALLS, PLEASE PROVIDE "ADD ALTERNATE" PRICE IS THE OVERHEAD CABINETS WERE TO BE SUPPORTED BY THE DESK BELOW, MORE LIKE A "HIGHBACK ORGANIZER" WITH SUPPORT PANELS ON EITHER SIDE THAT SIT ON DESK.

4. WILL ELECTRICAL DRAWINGS BE PROVIDED FOR REVIEW?  
YES PLEASE SEE WEBSITE.

5. SHOULD WE INCLUDE BASIC POWER FOR THE CONFERENCE TABLE SINCE THE SPEC IS NOT SPECIFIC?

YES

6. WILL WE BE REQUIRED TO ANCHOR THE SHELVING UNITS TO THE WALL?

YES.

7. SCOPE OF WORK, LINE 10 INDICATES THAT WE WILL BE REQUIRED TO PROVIDE EQUIPMENT, IS THAT ONLY PERTAINING TO FURNITURE?

YES

8. CAN THE HEIGHTS OF MILLWORK BE CONFIRMED FOR AREA RECEPTION 145, AREA OUTSIDE OFFICE 169, AND PERMITTING COUNTER 159?

ALL COUNTER IN LISTED AREAS TO BE 2'-6"

9. WILL THE INSTALLERS BE REQUIRED TO ATTEND SAFETY TRAINING PRIOR TO DELIVERY?

INSTALLERS ARE REQUIRED TO FOLLOW ALL APPLICABLE LAWS RELATING TO SAFETY, AND THE SELECTED CONTRACTOR IS RESPONSIBLE FOR ENSURING THAT EMPLOYEES OR SUBCONTRACTORS WORKING ON BEHALF OF THE VENDOR ARE PROPERLY TRAINED IN ALL ASPECTS OF DELIVERY AND INSTALLATION OF GOODS AT A CONSTRUCTION SITE.

10. IS THE DELIVERY TIME FRAME DURING NORMAL BUSINESS HOURS? 7AM - 5PM?

YES

11. WHAT IS THE FREIGHT ELEVATOR SIZE?

12. WILL FLOOR AND WALL PROTECTION BE NEEDED OR WILL IT BE PROVIDED BY THE GC?

FURNITURE PROVIDER WILL NEED TO PROTECT FLOORS AND WALLS DURING DELIVERY AND INSTALLATION OF FURNITURE.

13. B-2 – A QUANTITY OF 3 DOES NOT FIT, OK TO PROPOSE QTY OF 2 FOR THAT AREA IN A SIZE THAT WILL FIT?

(2) IS ACCEPTABLE IN A LONGER LENGTH EACH. PLEASE PROPOSE SIZING THAT FITS BEST WITHIN SPACE.

14.C-08 – BECAUSE THESE CHAIRS ARE AT A CONFERENCE TABLE, WE WOULD ADVISE ADDING CASTERS. IS THIS OK?

YES. C-8 TO HAVE STANDARD CASTERS.

15.C-12 – THE HARPIN SPECIFIED IN A LOW BACK DOES NOT COME IN MOLDED MATERIAL. ARE YOU OK WITH SWITCHING TO THE MID BACK?

YES. C-12 TO BE MID BACK MOLDED CHAIR.

16.D-08 – THIS DESK DOES NOT FIT IN OFFICE 148. ARE YOU OK WITH DECREASING THE SIZE TO ACCOMMODATE EGRESS OR WOULD YOU LIKE TO ROTATE THE DESK TO FACE THE WALL AND KEEP THE DIMENSIONS AS ORIGINALLY SPECIFIED?

KEEP THE DIMENSIONS AS ORIGINALLY SPECIFIED.

17.T-12 THE OFS NINETEEN20 TABLE CAN COME AS AN INDOOR OR OUTDOOR VERSION. THE FINISHES HAVE BEEN SPECIFIED FOR INDOOR USE BUT ONE IS PLACED IN THE PLAN ON A BALCONY. WE WILL NEED TO SEPARATE THIS ONE BALCONY TABLE INTO ITS OWN TAG SO THE OUTDOOR FINISHES CAN BE SPECIFIED. CAN YOU PLEASE PROVIDE AN UPDATED TAG FOR THIS TABLE?

T-12 TO BE CHANGED TO T-29 AND SPECIFIED AS NINETEEN20 ROUND TOP OUTDOOR DINING TABLE, 36" DIAMETER X 29.68"H, STANDARD HPL TOP WITH PP EDGE, DINING HEIGHT, AND POWDER-COATED LOW PROFILE DISK TABLE BASE.

18.T-15 PLEASE CONFIRM THIS IS AN INTERMIX TABLE, NOT KINTRA

CORRECT, T-15 IS INTERMIX COLLABORATIVE COUNTER-HEIGHT TABLE.

19.T-16 CAN YOU PROVIDE THE EXACT POWER MODULES YOU WOULD LIKE US TO SPECIFY, OR CAN WE USE PS-37 AS A PLACEHOLDER?

PLEASE USE BASIC POWER MODULE AS A PLACEHOLDER AT THIS TIME.

20.T-17 - THIS TABLE SIZE IS TAGGED FOR ROOM 143 BUT SEEMS TOO LARGE FOR THE SPACE. PLEASE CONFIRM IF YOU WOULD LIKE US TO SWITCH IT TO SOMETHING LIKE T-16? ALSO, CAN YOU PROVIDE EXACT POWER MODULES YOU WOULD LIKE US TO SPECIFY, OR CAN WE USE PS-81 AS A PLACEHOLDER?

THE SMALLER T-17 TABLE SHOULD BE LISTED AS T-28 - INTERMIX CONFERENCE DESK WITH RECTANGULAR TOP 96"L X 42"D X 27.75"H, SQUARE EDGE WITH STANDARD OFS HPL, POWDER CUTOUTS FOR 3 BASES BETWEEN 1ST AND 2ND BASE, AND POWDER COATED METAL LEGS STYLE CC-35MTB3 (2 QTY.) + CC-35MTB3C 45" B/BASES.

21. T-18 - CAN YOU PROVIDE EXACT POWER MODULES YOU WOULD LIKE US TO SPECIFY, OR CAN WE USE PS-81 AS A PLACEHOLDER?

*PLEASE USE BASIC POWER MODULE AS A PLACEHOLDER AT THIS TIME.*

22. WHAT WILL BE THE AVAILABLE DELIVERY AND INSTALLATION DATES FOR FURNITURE?

*DELIVERY AND INSTALLATION SHOULD BEGIN JUNE 16 AS INDICATED IN THE TARGETED SCHEDULE.*

23. DELIVERY: BEFORE/AFTER HOURS OR NORMAL HOURS?

*No.*

24. INSTALL: BEFORE/AFTER HOURS OR NORMAL HOURS?

*No.*

25. IS THERE A LOADING DOCK/AVAILABLE OR WILL FURNITURE BE OFFLOADED AT STREET/PARKING LOT ALONG WITH PARKING ACCESS?

*OFFLOAD AT STREET /PARKING LOT WITH PARKING ACCESS.*

26. WILL THERE BE A FREIGHT ELEVATOR, OR PASSENGER ELEVATOR AND IF SO, WILL PROTECTION NEED TO BE PROVIDED FOR THE ELEVATOR?

*THERE IS A PASSENGER ELEVATOR THAT WILL BE AVAILABLE AND MUST BE PROTECTED.*

27. WILL THE ELEVATOR BE AVAILABLE FOR DEDICATED USE DURING THE DELIVERY AND INSTALLATION OF FURNITURE?

*THE PASSENGER ELEVATOR WILL BE AVAILABLE FOR DELIVERY AND INSTALL BEGINNING JUNE 16. CONTRACTOR AND SUBCONTRACTORS COMPLETING PUNCH LIST ITEMS WILL BE ON SITE WITH ACCESS TO THE ELEVATOR BUT EVERY EFFORT MADE TO LIMIT USE TO FURNITURE VENDOR.*

28. ARE THERE ANY REQUIREMENTS FOR THE INSTALLERS OR PERSONNEL THAT WILL BE ONSITE?

*INSTALLERS AND PERSONNEL WILL BE REQUIRED TO OBSERVE ALL SAFETY REQUIREMENTS, INCLUDING USE OF SAFETY APPAREL AND WILL BE ASKED TO FOLLOW INSTRUCTIONS OF CONTRACTOR WHILE ON SITE.*

29. SHOULD THERE BE FILES IN THE FOLLOWING SPACES? IF SO, PLEASE PROVIDE TAG, QUANTITY AND SPECIFICATIONS.

- A. 116: NO SCOPE
- B. 124: PLEASE PROVIDE NEED (1) SH-1, (1) F-1, (1) D-9, (1) C-1, AND (1) C-13.
- C. 125: NO SCOPE
- D. 129: PLEASE PROVIDE MAX F-1 FILES THAT WILL FIT IN SPACE
- E. 130: NO SCOPE
- F. 131: PLEASE PROVIDE (1) T-12 AND (2) C-15
- G. 135A: NO SCOPE

30. SHOULD DELIVER AND INSTALLATION BE ON STRAIGHT TIME OR OVERTIME?

*STRAIGHT TIME*

31. IS THERE A LOADING DOCK OR FREIGHT ELEVATOR

*THERE IS A PASSENGER ELEVATOR.*

32. PLEASE PROVIDE CAD FILES

*THESE ARE POSTED ON THE CITY'S WEBSITE.*

33. ARE HARD COPIES OF OUR PROPOSAL REQUIRED FOR SUBMISSION OR WOULD SUBMITTING IT DIGITALLY BE SUFFICIENT?

*YES, ONE HARD COPY IS REQUIRED.*

34. PLEASE CONFIRM IF THE CITY IS ONLY PURCHASING ON GA STATEWIDE CONTRACT, OR IF COMMERCIAL CONTRACT IS PREFERRED.

*THE CITY WILL PURCHASE FROM THE VENDOR PROVIDING THE PRODUCT THAT MOST CLOSELY MEETS THE SPECIFICATIONS AND OBJECTIVES OF THE DESIGN PROFESSIONAL AND BEST MEETS THE NEEDS OF THE CITY.*

35. PLEASE CONFIRM WHERE TRUCKS ARE TO UNLOAD AND PARK

*TRUCKS CAN PARK AND UNLOAD AT THE FRONT ENTRANCE. THE TRAVEL LANES WILL BE CLOSED FULLY ON THE DAY OF DELIVERY AND UNLOAD.*

36. CAN THE SITE ACCEPT DELIVERY FROM A 53' TRAILER?

*No.*

37. PLEASE PROVIDE DIMENSIONS FOR THE ELEVATOR CAB INCLUDING DOOR ACCESS WIDTH AND CEILING HEIGHT
38. PLEASE PROVIDE DIMENSIONED POWER PLAN, TO CONFIRM POWER PLACEMENT ALIGNS WITH FURNITURE

PLEASE SEE ATTACHED POWER PLANS.

39. PLEASE CONFIRM TABLE SPECS FOR ROOMS:

- A. 165 CONFERENCE ROOM – DRAWING SHOWS T-17 **CORRECT**
- B. 143 FINANCE DEPARTMENT – DRAWING SHOWS T-17 BUT TABLE IS MUCH SMALLER. DOES THIS TABLE NEED POWER? NO FLOOR CORE NOTED ON SITE.

THE SMALLER T-17 TABLE SHOULD BE LISTED AS T-28 - INTERMIX CONFERENCE DESK WITH RECTANGULAR TOP 96"L X 42"D X 27.75"H, SQUARE EDGE WITH STANDARD **OFS HPL**, POWDER CUTOUTS FOR 3 BASES BETWEEN 1ST AND 2ND BASE, AND POWDER COATED METAL LEGS STYLE CC-35MTB3 (2 QTY.) + CC-35MTB3C 45" B/BASES. **CONF. TABLE IN 143 DOES NOT HAVE POWER. CONF. TABLE IN 165 DOES HAVE FLOOR CORES AND WILL NEED TABLE TOP POWER.**

40. 113 OFFICE – IS D-10 FLOATING IN ROOM, AS SHOWN? HOW IS POWER GETTING TO TABLE?

**D-10 CAN BE ADJUSTED TO SIT ADJACENT TO THE WEST WALL AND POWER IS PROVIDED DIRECTLY FROM WALL.**

41. 103 MARKETING/COMM – CONFIRM POWER REQUIREMENTS FOR T-8, ALSO IS MEDIA WALL SHOWN IN IMAGERY PART OF THE SPEC?

**PLEASE PROVIDE POWER AT THE CENTER OF T-8. MEDIA WALL SHOWN IN THE IMAGERY IS NOT PART OF THE SPEC.**

42. WILL CITY PROVIDE SPREADSHEET FOR PRICING, OR ARE DEALERS PROVIDING THEIR OWN FORMAT?

**DEALERS SHOULD PROVIDE THEIR OWN FORMAT.**

43. FLOOR CORES ARE VERY LARGE FOR FURNITURE USE, PLEASE PROVIDE SPECS FOR FLOOR BOXES TO ENSURE FURNITURE INTEGRATES WELL

**SPEC SHEETS ATTACHED ALONG WITH PLANS FOR LOCATIONS. POKE-THRU TYPE WILL BE USED ON LEVEL 2 AND EVOLUTION FLOOR BOX USED ON LEVEL 1.**

44. WS-1, WS-2, WS-3 – CONFIRM POWER IS PULLING DIRECTLY FROM WALL AND DOES NOT REQUIRE FURNITURE WHIP/HARNESS SYSTEM.

Initial to acknowledge and include with submittal: \_\_\_\_\_ 6

POWER IS PROVIDED DIRECTLY FROM THE WALLS.

45. ARE THERE WIRE MANAGEMENT REQUIREMENTS/SPECIFICATIONS FOR DESKS AND WORKSTATIONS

BASIC WIRE MANAGEMENT IS ACCEPTABLE LIKE A PLASTIC WIREWAY OR BASKET UNDER THE DESK.

46. CR-1, CR-2 – WILL THESE CREDENZAS HOLD AV EQUIPMENT? CONFIRMING NEED FOR VENTILATION AND ACCESS.

WILL NOT HOLD AV EQUIP.

47. CONFIRM THERE IS NOT TO BE ANY FURNITURE GOING IN OFFICE 124

PLEASE PROVIDE NEED (1) SH-1, (1) F-1, (1) D-9, (1) C-1, AND (1) C-13.

48. CONFIRM NO SCOPE IN ROOMS: 131, 130, 129, 220

IN 131 PLEASE PROVIDE (1) T-12 AND (2) C-15. IN 129 AND 220 PROVIDE MAX F-1 FILES THAT WILL FIT IN SPACE. NO SCOPE IN 130.

49. IS 237 COMPLETED CLOSED IN OR IS IT SCREENED?

237 IS AN OPEN AIR PORCH, SO IT IS NOT CLOSED IN. HOWEVER IT IS COVERED BY ROOF ABOVE. NOT SCREENED.

50. HAVE REQUESTED HPL - IS TFL OK TO SPEC?

HPL IS PREFERRED. TFL IS ACCEPTABLE IF HPL IS NOT AVAILABLE AS AN OPTION.

51. B-3 - REQUESTED HPL, ONLY AVAILABLE IN VENEER

VENEER IS ACCEPTABLE.

52. C-2 - NEED CLARIFICATION OF REQUESTED PALLAS PROSE FINISH

PALLAS TEXTILE MANUFACTURER FOR IN THE STYLE PROSE – INDIGO COLOR.

53. C-8 - DO YOU WANT IT TO HAVE UPHOLSTERED SEAT AS SHOWN IN THE EXAMPLE IMAGE?

IMAGE IS SUGGESTIVE. CHAIR BACK TO BE WALNUT VENEER SHELL WITH GRADE 4 UPHOLSTERED SEAT PAD.

54. C-12 - ONLY MID-BACK COMES IN PLASTIC. CAN'T DO LOW BACK AS REQUESTED.

C-12 CAN BE CHANGED TO MID BACK WITH PLASTIC SHELL.

55. CR-3/CR-4 SHOWN IN IMAGERY - DO WE NEED TO INCLUDE THOSE AS ALTS TO CR-1?

NO ALTERNATES REQUIRED.

56. T-3 - DOES THE TABLE NEED TO INCLUDE POWER/DATA MODULE?

YES. ONE ON EACH END, TWO IN TOTAL IN TABLETOP.

57. 143 IS LABELED T-17 BUT LOOKS SMALLER - PLEASE CONFIRM WHAT TABLE IS TO GO HERE

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58. F-1 - ANY SPECIAL NEEDS FOR THE FILE CABINETS? (FIRE PROOF, HEAVY DUTY, LEGAL OR STANDARD ETC) METAL OR LAMINATE?

METAL IS ACCEPTABLE, NO SPECIAL REQUIREMENTS BESIDES HAVING LOCKING FUNCTION.

59. T-1 – DO THESE TABLES NEED TO HAVE POWER? IF SO, DAISY CHAINED OR INDIVIDUAL?

NO POWER AT THESE TABLES

60. T-8 – DOES THIS TABLE NEED TO HAVE POWER?

YES. PLEASE PROVIDE ONE CENTER POWER.

61. PLEASE PROVIDE ELECTRIC PLANS AND FLOOR BOX DATA.

THE PLANS ARE ADDED TO THE CITY WEBSITE.