

State of Georgia
Environmental Protection Division

Phase I Large
Municipal Separate Storm Sewer System
Annual Report

Return to:

Georgia Environmental Protection Division
Watershed Protection Branch
NonPoint Source Program

2 Martin Luther King, Jr. Dr., Suite 1462 East
Atlanta, Georgia 30334

Version: April 2024

Phase I Large Municipal Separate Storm Sewer System (MS4)

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Annual Report

Part 1- General Information

- A. Name of Permittee: City of Powder Springs
- B. Mailing Address: PO Box 46, Powder Springs, GA 30127
- C. Contact Person: Tina Garver Title: Director of Community Development
- D. E-Mail Address: tgarver@cityofpowdersprings.org
- E. Telephone Number: 770-943-1666
- F. Reporting Period (April 30, 2023 through May 1, 2024)
- G. List any other party or parties (e.g. Keep America Beautiful affiliates) responsible for implementing the Storm Water Management Program (SWMP) or a program component during this reporting period. If not previously submitted, provide a Memorandum of Agreement: No other jurisdiction shares responsibility for reporting requirements, however Cobb County samples streams within the city limits.
- H. Certification Statement:

I certify under penalty of law that this document and all attachments were prepared with direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____  _____

Printed Name: Albert Thurman

Title: Mayor

Date: 6/14/2024

Part 2 - Implementation Status of SWMP Components

A. Structural and Source Control Measures (Section 3.3.1)

Note: The permittee must maintain an updated inventory of all permanent control structures. At a minimum, include catch basins, ditches, detention/retention ponds, and storm drain lines.

1. Structural Controls (Table 3.3.1, Item 1)

- a. How many permanent control structures for which the MS4 is responsible were added during this reporting period? (explain type and number of each) 92 catch basins
- b. Including the structures added this reporting period, what is the total number of permanent control structures which the permittee is responsible for inspecting and maintaining?

catch basins	1618
ditches (miles or linear feet)	9 Miles
detention/retention ponds	7
storm drain lines (miles or linear feet)	52 Miles

- c. Are an updated inventory and map of the permanent control structures attached?

Yes No

2. MS4 Inspections and Maintenance (Table 3.3.1, Item 2)

- a. Were inspections of MS4 structures performed using geographical areas or sectors?
Yes No

- b. How many permanent control structures were inspected from 2019-2024?

Catch Basins

Year	Total Number Catch Basins	Number Catch Basins Inspected	% Inspected
2019-2020	1,391	579	42%
2020-2021	1417	574	41%
2021-2022	1416	446	31%
2022-2023	1508	1098	73%
2023-2024	1618	175	11%
TOTAL	1618	2,863	100%

Pipes

Year	Total Pipes Number or Length (specify ft. or miles)	Number of Pipes or Length Inspected (specify ft. or miles)	% Inspected
2019-2020	41.9 miles	18.4 miles	44%
2020-2021	37.8 miles	6.3 miles	17%
2021-2022	29.1 miles	5.5 miles	19%
2022-2023	26.3 miles	4.2 miles	16%
2023-2024	33 miles	33 miles	100%
TOTAL	33 miles	67.4 miles	100%

Ditches

Year	Total Ditches Number or Length (specify ft. or miles)	Number of Ditches or Length Inspected (specify ft. or miles)	% Inspected
2019-2020	3.5 miles	0.05 miles	1.4%
2020-2021	3.1 miles	0.9 miles	29%
2021-2022	3.5 miles	1.9 miles	55%
2022-2023	2.9 miles	0.25 mile	8.5%
2023-2024	9 miles	9 mile	100%
TOTAL	9 miles	9 miles	100%

Detention/Retention Ponds

Year	Total Number of Ponds	Number of Ponds Inspected	% Inspected
2019-2020	8	4	50%
2020-2021	8	2	25%
2021-2022	8	2	25%
2022-2023	6	2	33%
2023-2024	7	6	86%
TOTAL	7	16	100%

- c. Documentation of each inspection performed must be attached as an addendum to this report. Is documentation attached? Yes No

- d. How many permanent control structures were maintained during this reporting period?

catch basins	108
ditches (miles or linear feet)	1602 linear feet
detention/retention ponds	6
storm drain lines (miles or linear feet)	3040 linear feet

- e. Documentation of each maintenance activity performed must be attached as an addendum to this report. Is documentation attached? Yes No
 - f. Describe any tasks associated with control structure inspection and maintenance (e.g. repairs), not addressed in the questions above: The City replaced 572 feet of pipe. All City ponds were maintained this reporting period.
3. Master Plan (Table 3.3.1, Item 3)
- a. Does your municipality have a comprehensive planning document (e.g. Master Plan), which in part addresses stormwater? Yes No
 - b. If the answer to A.3.a was “yes”, describe any changes made to the stormwater portion of the comprehensive planning document during the reporting period: Comprehensive Plan update was adopted on December 6, 2021. No changes relating to stormwater were included in this update.

4. Street Maintenance (Table 3.3.1, Item 4)
- a. How many miles of streets were swept during the reporting period? (Provide documentation) 130 miles
 - b. Describe any litter removal activities performed during the reporting period (e.g. dates, people performing litter pickup, etc.), including the amount of debris removed (e.g., pounds, number of bags, or area cleaned) (e.g., miles of streets, areas) (Provide documentation): 518 bags of litter removed during this reporting period. This includes the annual Pick it Up Powder Springs and litter picked up by Public Works Staff.
 - c. Describe any practices for maintaining streets that were not addressed in the questions above (deicing practices, road repair procedures, etc.) that reduce pollution from stormwater runoff: The City continues to provide de-icing during inclement weather conditions as well as various other street repairs.

5. Flood Management Projects (Table 3.3.1, Item 5)

- a. New flood management projects
 - 1. Were any new flood management projects (e.g. wet or dry retention ponds, water quality vaults, channels) assessed for water quality impacts during site plan review during the reporting period?
Yes No

2. If yes, provide the number of new projects where water quality assessments were performed: 17

3. Provide the number of projects that resulted in a new detention/retention structure: 17 will have detention/retention. Nine are currently under construction.

b. **Existing** flood management projects

1. Were any existing permittee-owned structural flood control devices (e.g. wet or dry retention basins, water quality vaults, channels) evaluated during the reporting period to determine if retrofitting the device for additional pollutant removal is feasible?

Yes No

2. If yes, please provide details on the location of any existing flood management project(s), the evaluation performed (date, what did evaluation consist of, outcome), and documentation of any retrofitting activities: The City entered into contract with Lowe Engineers to complete a City-Wide Assessment of all stormwater infrastructure in the City. As of June 14, 2023 all existing Permittee-owned flood management projects were assessed to determine if retrofitting the devices for additional pollutant removal is feasible & conduct feasible retrofitting activities. Detailed reports are included in the appendix.

6. Municipal Facilities with the Potential to Cause Pollution (Table 3.3.1, Item 6)

a. The permittee must maintain and provide a current inventory of municipal facilities with the potential to cause pollution. Is an updated inventory attached to this report?

Yes No

b. Provide the date of the inventory: 5/1/2023

c. Provide the number and percentage of these municipal facilities inspected during the period from 2019-2024:

Year	Total Number of Municipal Facilities	Number of Municipal Facilities Inspected	% Inspected
2019-2020	4	1	25%
2020-2021	4	1	25%
2021-2022	4	1	25%
2022-2023	4	1	25%
2023-2024	4	1	25%
TOTAL	4	5	125%

d. SWMP Compliance

1. Did you comply with the inspection frequency described in the SWMP?
Yes No
2. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period: N/A
- e. Documentation of each inspection performed must be attached as an addendum to this report. Are completed inspection reports or some other type of documentation attached?
Yes No
- f. Describe any problems identified during the inspection and any corrective actions taken: No problems were identified or corrective actions needed.
- g. Were any measures to control runoff from municipal facilities implemented during the reporting period?
Yes No

If yes, provide details: N/A

7. Pesticide, Fertilizer and Herbicide (PFH) Application (Table 3.3.1, Item 8)

- a. Were any of the following tasks related to a pesticide, herbicide, fertilizer management program completed during the reporting period?

Task Completed	Yes	No	Not Applicable
Developed or updated inventory of PFH used by MS4	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipal employee safety training in use, storage and disposal of PFH	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Implemented program for municipal use of native, low-maintenance, or drought-resistant vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- b. Provide details for the tasks listed as completed in question Part 2.A.7.a above or describe any other programs or tasks performed during the reporting period (e.g. educational activities, certification of employees by Department of Agriculture, procedures or practices, etc.) related to PFH reduction at municipal facilities and rights-of-way. Where appropriate, provide date(s) and other specifics: Contractors are required to use EPA- approved PFH and provide SDS's for all applications used. See Appendix N

- c. Provide details for the tasks or programs performed during the reporting period (e.g. educational activities, verification of certification, permitting procedures, etc.) related to pollution reduction by commercial applicators and distributors. Where appropriate, provide date(s) and other specifics: Review of chemical applicators spec sheet and safety data sheet is the typical process for our contractors.

B. Illicit Discharge Detection and Elimination (IDDE) Program (Section 3.3.2)

1. Legal Authority (Table 3.3.2, Item 1)

- Provide the date when the MS4's illicit discharge ordinance was adopted or last updated: December 7, 2015
- If the ordinance was updated during this reporting period, then a copy of the adopted ordinance must be attached to this report. Is a copy of the ordinance attached?

Yes No

2. Outfall Inventory and Map (Table 3.3.2, Item 2)

- The permittee must maintain a current inventory and map of all of the MS4 outfalls and the names and location of all waters of the State that receive discharges from those outfalls. How many outfalls, owned or operated by the MS4, were added during the reporting period? The City has a stated goal of reducing the MS4 outfall inventory by ensuring all structures are properly categorized. This year the outfall inventory was reduced by 2 structures. In most cases, pipe outlets/headwalls were reclassified to outlet structures. A system-wide assessment was completed this year and will be used as the official inventory.
- The permittee must submit an updated inventory and map showing the outfalls and the location and names of all receiving streams with each annual report. Are the inventory and map attached?

Yes No

3. Outfall Inspections (Table 3.3.2, Item 3)

- Provide the status of the outfall inspections conducted from 2019-2024:

Year	Total Number of Outfalls	Number of Outfalls Inspected	% Inspected
2019-2020	291	71	24%
2020-2021	204	35	17%
2021-2022	141	34	24%
2022-2023	103	32	31%
2023-2024	101	27	25%
TOTAL	101	199	100%

- Did you comply with the inspection frequency described in the SWMP?

Yes No

- c. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period: N/A
- d. Of the outfalls screened during the reporting period, how many of the outfalls had flow? 5
- e. Attach completed outfall inspection forms for all outfalls inspected during the reporting period. Are inspection forms attached?
Yes No

- f. For those outfalls with dry weather flow detected, provide information on the results of source identification activities. If laboratory testing was performed in order to verify a pollutant identity, then complete the last column of the table (attach additional sheets if necessary):

Outfall Designation (number or location)	Date Field Screening Performed	Date Laboratory Testing Performed
OF 355	4/17/2024	N/A
OF 95	4/17/2024	N/A
OF 373	3/14/2024	N/A
OF 312	4/17/2024	N/A
OF 296	2/27/2024	N/A

- g. For those outfalls with dry weather flow identified, describe the source tracing activities taken to identify the source, the identified source, and if the source was eliminated (attach additional sheets if necessary): Sampling occurred on site for chlorine, temperature, pH, appearance, smell, and conductivity. In all cases, flow found during dry weather screening were determined to be ground water infiltration. One outfall OF 312 did have flow, illicit discharge was located upstream.
- h. Provide documentation on any enforcement actions taken for each illicit discharge during the reporting period: Inspection and enforcement activity for OF 312 attached. Appendix D
 - i. Stream Walks (Table 3.3.2, Item 3)
 - 1. Were any stream walks conducted during the reporting period?
Yes No NA

2. If the stream walks were performed for a reason other than part of the dry weather outfall screening, explain the reason, provide the miles of stream walked, and documentation of the activity (e.g. stream walk form, photographs, etc.): Stream walks were performed for outfall screening.
3. Were the stream walks performed in conjunction with dry weather outfall screening? Yes No
4. If yes, provide the following:

Year	Total Stream Miles	Number of Stream Miles Walked	% Walked
2019-2020	N/A	N/A	N/A
2020-2021	N/A	N/A	N/A
2021-2022	N/A	N/A	N/A
2022-2023	N/A	N/A	N/A
2023-2024	44	19	43%
TOTAL	44	19	100%

Spill Response (Table 3.3.2, Item 4)

- a. Provide information on any spill incidents which occurred during the reporting period, in which a substance entered the storm sewer system (e.g. sanitary sewer overflows, HAZMAT incidents, etc.) (attach additional sheets if necessary):

Spill Date	Spill Location	Party Responsible for Spill	Substance(s) Spilled	Amount Spilled
N/A	N/A	N/A	N/A	N/A

5. Public Reporting (Table 3.3.2, Item 5)

- a. Describe any activities performed during this reporting period to publicize and facilitate public reporting of illicit discharges (provide details, where appropriate). Provide documentation demonstrating one formal notification to the public as performed: Complaints and reporting can be made via telephone, email, and the City's website. Newsletter included in Utility Bill and Social Media posts direct residents to use the city's website. See Appendix H.
- b. Provide information on each complaint related to an illicit discharge received during the reporting period, including the nature of the complaint, investigatory actions, and the status of resolution (Table 3.3.2, Item 5): No complaints regarding illicit discharge were made during this reporting period.

6. Proper Management and Disposal (Table 3.3.2, Item 6)

- a. Describe any activities performed during this reporting period to facilitate the proper management and disposal of used oil and toxic materials, including educational activities, household waste collection programs, etc. (provide details where appropriate, such as dates). Provide documentation of at least one activity being performed: A listing of proper disposal locations and details are provided on the City's official stormwater website. Newsletter included in Utility Bill and Social Media posts direct residents to use the city's website. See Appendices D and H.

7. Sanitary Sewer Infiltration (Table 3.3.2, Item 7)

- a. Does your MS4 own/operate the sanitary sewer system? If no, skip to Section C. Describe any activities performed during this reporting period to detect and eliminate seepage from municipal sanitary sewers to the storm sewer system: No. Cobb County Water and Sewer System operates the sanitary sewer system.

C. Industrial Facility Stormwater Discharge Control Program (Section 3.3.3)

1. Inventory (Table 3.3.3, Item 1)

- a. The permittee must maintain a current inventory of industrial facilities that discharge to the MS4. Is an updated inventory attached to this report?
Yes No

b. Provide the date of the inventory: 5/1/2023

2. Inspections (Table 3.3.3, Item 2)

- a. Were any inspections of industrial facilities conducted during the reporting period?
Yes No

- b. If inspections of industrial facilities were performed, then a copy of each completed inspection report form must be attached as an addendum to this report. (**Note: The MS4 should ensure that the inspection report addresses storm water issues, not just industrial pretreatment requirements.**) Are any industrial facility inspection reports attached?
Yes No

- c. Provide the number and percentage of the total number of industrial facilities inspected:

Year	Total Number of Facilities	Number of Facilities Inspected	% Inspected
2019-2020	3	1	33%

2020-2021	3	1	33%
2021-2022	3	1	33%
2022-2023	3	1	33%
2023-2024	2	0	0%
TOTAL	2	2	100%

d. SWMP Compliance

1. Did you comply with the inspection frequency described in the SWMP?
Yes No
2. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: N/A

e. Monitoring (Table 3.3.3, Item 2)

1. Did the permittee determine that any industrial users are a substantial pollutant loading to the MS4?
Yes No
2. Was any monitoring of the stormwater runoff from these industrial users conducted by the permittee or were monitoring results requested and received from the industrial facility during the reporting period?
Yes No NA
3. The results of any monitoring performed should be attached as an addendum to this report. Are monitoring results attached?
Yes No

3. Enforcement (Table 3.3.3, Item 3)

- a. Were any enforcement actions taken against industrial facilities for storm water violations during the reporting period (Table 3.3.3, Item 3)?
Yes No
- b. If yes, provide documentation, including the number and type of enforcement actions, the violations addressed, etc.: N/A

4. Educational Activities (Table 3.3.3., Item 4)

- a. Describe the educational activities performed during the reporting period which targeted industries (Table 3.3.3, Item 4). Provide documentation that at least one educational activity targeting industries was performed: Industrial inspection this year was to a business that stopped operating and was demolished, therefore no educational information was provided to the business. The City provided training to city staff regarding Stormwater. See Appendix E.

D. Construction Site Management Program (Section 3.3.4)

1. Legal Authority (Table 3.3.4, Item 1)

- a. Are you a Local Issuing Authority? Yes No
- b. When was the MS4's ordinance to control soil erosion and sediment adopted or last updated? January 22, 2019
- c. If the ordinance was adopted or updated during this reporting period, then a copy of the adopted ordinance must be attached as an addendum to this report. Is a copy of the ordinance attached? Yes No

2. Site Plan Review (Table 3.3.4, Item 2):

- a. Number of site plans received: 39
- b. Number of site plan reviews conducted: 41 (Each reviewer counts as a separate review)
- c. Number of site plans approved: 28
- d. Number of site plans denied: 6
- e. Other (please describe): [Click here to enter text.](#)
- f. A list or table of site plans reviewed, denied, and/or approved during the reporting period should be provided. Is this information attached?
Yes No
- g. Number of land disturbing activity (LDA) permits issued: 6
- h. A list or table of permits issued during the reporting period should be provided. Is this information attached? Yes No

3. Inspection Program (Table 3.3.4, Item 3)

- a. How many active construction sites were inspected during the reporting period? 24
- b. How many total inspections of these active construction sites were conducted during the reporting period? 301
- c. A list or table of active sites and the number and dates of inspections conducted on each of these sites should be provided. Is this information attached?
Yes No

4. Enforcement (Table 3.3.4, Item 4)

- a. Provide information on enforcement activities (e.g. stop work orders, warning letters, etc.) at construction sites for erosion and sediment control violations taken during the reporting period (attach additional sheets if necessary):

Site Location	Type of Enforcement Action	Date of Enforcement
Priscilliano Lopez: 4280 ATLANTA ST SW, POWDER SPRINGS, GA 30127	Work on site exceeds scope of work approved.	02/26/2024
Nature Walk Story Road	Working w/o a grading permit.	12/19/2023
Paradise Falls Carwash, LLC: 1118 Richard D Sailors Pkwy	Stop order until a foundation survey has been submitted and approved.	8/15/2023
Brooks Lane	Stream buffer encroachment	4/17/2024

5. Certification (Table 3.3.4, Item 5)

- a. MS4 staff involved in construction activities must be trained and certified in accordance with the rules adopted by the Georgia Soil and Water Conservation Commission (GSWCC). Provide documentation of each current certification (e.g. copies of certification cards, printouts from GSWCC website). Is the information attached? Yes No
- E. Highly Visible Pollutant Sources (HVPS) (e.g. commercial car washes, auto part stores, nurseries, home improvement stores, auto repair shops, gas stations, veterinary clinics, kennels) (Section 3.3.5):

1. Inventory (Table 3.3.5, Item 1)

- a. The permittee must maintain a current inventory of HVPS facilities that discharge to the MS4. Is an updated inventory attached?
Yes No
- b. If any new HVPS were identified during the reporting period, what type(s) of facility were they? N/A
- c. Provide the date of the updated inventory: HVPS Inventory Updated on May 1, 2023.

2. Inspections (Table 3.3.5, Item 2)

- a. Were any inspections performed on HVPS during the reporting period?
Yes No
- b. Are copies of completed inspection forms attached?
Yes No
- c. Provide the number and percentage of the total number of HVPS facilities inspected:

Year	Total Number of Facilities	Number of Facilities Inspected	% Inspected
2019-2020	101	5	5%
2020-2021	101	23	23%
2021-2022	101	22	22%
2022-2023	108	22	20%
2023-2024	108	49	45%
TOTAL	108	121	112%

- d. Did you comply with the inspection frequency described in the SWMP?
 Yes No
- e. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: N/A

3. Enforcement (Table 3.3.5, Item 3)

- a. For those HVPS facilities inspected during the reporting period at which the MS4 identified a problem, provide details as to any enforcement action taken by the MS4:

Facility Name	Facility Location	Action Taken by MS4

4. Educational Activities (Table 3.3.5, Item 4)

- a. Describe the educational activities performed during the reporting period that targeted HVPS facilities. Provide documentation that at least one educational activity targeting HVPS facilities was performed (Table 3.3.5, Item 4): City inspectors educate all staff while conducting HVPS inspections. Inspectors deliver educational brochures to the facility operators.

Part 3 - Changes to the SWMP (Section 4.1)

A. Update of MS4 areas

1. Were any additional areas added to the MS4 system? Yes No

- a. If yes, was it through development of a previously undeveloped area?
 Yes No

- b. If yes, was it through annexation of an area? Yes No
2. Are an inventory and map of the MS4 permanent control structures in the additional areas attached? Yes No

B. Staffing

1. How many full-time equivalents were dedicated to implementing the SWMP during the reporting period? 3
2. Did the amount of full-time equivalents dedicated to implementing the SWMP during this reporting period differ from the previous reporting period either by an increase or decrease in numbers? Yes No

If yes, please explain whether it was a decrease or increase and the reason for the man-hour differences: Additional FTE added to accommodate additional development and to plan for capital projects.

- C. Are there any changes to the SWMP proposed for the upcoming reporting period? If so, please describe: Yes, the city will update the SWMP to add an Impaired Waters Plan and will meet all requirements of the newly issued permit.

Part 4 - Enforcement Response Plan (ERP) (Section 3.3.6)

- A. The permittee was required to develop an ERP describing the action to be taken for violations associated with the IDDE, industrial, construction, HVPS, and other SWMP programs. Has an ERP been completed?
Yes No
- B. If the ERP was not completed, explain why and provide the status of the document development: N/A

Part 5 - Impaired Waterbodies (Section 3.3.7)

- A. Provide the following information for any impaired waterbodies located within your jurisdictional area that are included on the latest approved 305(b)/303(d) list:

Name of Water	Pollutant of Concern
Powder Springs Creek	Bio F
Noses Creek	Bio F

1. Was a new waterbody added to the 305(b)/303(d) list during this reporting period?
Yes No

a. If yes, then you must develop a Monitoring and Implementation Plan (Plan). As part of the Plan, you must:

i. Provide a map showing the impaired waterbodies, all MS4 outfalls occurring on these waters or within one linear mile upstream, and sampling location(s). Is the map attached?

Yes No

ii. If not, provide a schedule for completing the map: [Click here to enter text.](#)

iii. Develop a monitoring plan for each pollutant of concern (POC), including the sample type, frequency, any seasonal considerations, and an implementation schedule for starting monitoring and confirming the location of all MS4 outfalls discharging to the segment. Is the monitoring plan attached?

Yes No

2. Was a Sampling and Quality Assurance Plan (SQAP) submitted to EPD?

Yes No NA Submitted in Appendix J.

a. If yes, has the SQAP been approved by EPD? Yes No

3. Provide a list of best management practices (BMPs) to be implemented to address the POC, including a description of each BMP and a schedule for implementation of the BMPs: The City plans to coordinate with Cobb County regarding a Memorandum of Agreement to share responsibilities of the Impaired Waters Plan or to implement a separate Impaired Waters Plan. See Appendix J.

B. Was a Monitoring and Implementation Plan developed during a previous reporting period?

Yes No

1. If yes, then you must:

a. Attach a copy of the approved Monitoring and Implementation Plan. Is the Plan attached? Yes No

b. Provide monitoring data for each POC. Is the monitoring data attached?

Yes No

c. Provide an assessment of the monitoring data related to water quality (e.g. line graphs, narrative). Is the assessment attached? Yes No

d. If the monitoring data and assessment are not attached, explain the reason: [Click here to enter text.](#)

e. Provide an assessment of the effectiveness of each BMP chosen to address the POC. Is the BMP assessment attached: Yes No

- f. If an assessment was not performed, explain why: [Click here to enter text.](#)
- g. If you plan to delete any BMPs, modify any existing BMPs, or use any new BMPs during the next reporting period, describe the revisions: [Click here to enter text.](#)

Part 6 – Municipal Employee Training, Public Education/Public Involvement (Sections 3.3.8, 3.3.9, and 3.3.10)

A. Municipal Employee Training

1. Provide information on any employee training provided during the reporting period:

Date of Training: February 2024

Topic(s) of Training: Stormwater to Drinking Water

Number of employees trained: 34

Who conducted the training: Video selected by Stormwater Manager

Method of training: Video

2. The permittee must provide documentation of the training provided, such as through sign-in sheets, photographs, or other. Is documentation attached?

Yes No

B. Public Education Program

1. Did you participate in a regional public education program, such as the Clean Water Campaign?

Yes No

2. Did you implement your own public education program? Yes No

3. Describe any SWMP educational activities undertaken during the reporting period, (include details as to the nature of the activity, date, number of people attending, etc.), and provide documentation of each activity:

- a. Activity #1:

- i. Describe the public education activity: Stormwater Website
- ii. Provide the measurable goal for the activity: Counter provided on website and attached. Website updated and includes relevant educational information, including materials from the Clean Water Campaign.
- iii. Did you comply with the measurable goal: Yes No
- iv. If no, describe the reason: N/A
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

- b. Activity #2:

- i. Describe the public education activity: Public Information Brochures
- ii. Provide the measurable goal for the activity: Review brochures on an annual basis and update/replace as needed; display brochures and restock as they run out.

- iii. Did you comply with the measurable goal: Yes No
- iv. If no, describe the reason: N/A
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

c. Activity #3:

- i. Describe the public education activity: Newsletter insert included in utility bill and distributed at public meetings.
- ii. Provide the measurable goal for the activity: Produce and distribute utility bill insert that includes stormwater and water resources related topics at least once/reporting period. Newsletter sent out with utility bills and is attached.
- iii. Did you comply with the measurable goal: Yes No
- iv. If no, describe the reason: [Click here to enter text.](#)
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

d. Activity #4:

- i. Describe the public education activity: Presentation at Town Hall meeting regarding stormwater maintenance and education. Meeting promoted and education provided via Social Media.
- ii. Provide the measurable goal for the activity: Promotion of city app to report issues.
- iii. Did you comply with the measurable goal: Yes No
- iv. If no, describe the reason: [Click here to enter text.](#)
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

C. Public Involvement

1. Did you implement a public involvement program?
Yes No
2. Describe any SWMP activities performed during the reporting period to involve the public in the program (e.g. Adopt-A-Stream, Adopt-A-Road, storm drain stenciling, Rivers Alive). Provide details such as the nature of the activity, the date(s), the number of volunteers, etc.:
 - a. Activity #1:
 - i. Describe the public involvement activity: Public Input on the SWMP and Annual Report
 - ii. Provide the measurable goal for the activity: Post the most recent SWMP and each MS4 report after approval from EPD.
 - iii. Did you comply with the measurable goal: Yes No
 - iv. If no, describe the reason: [Click here to enter text.](#)
 - v. You must attach documentation of activity implementation. Is documentation attached? Yes No

- b. Activity #2:
- i. Describe the public involvement activity: Public Complaint and reporting procedures.
 - ii. Provide the measurable goal for the activity: Record IDDE complaint and actions taken in the City's work order database; Investigate 100% of all water quality complaints received within (3) business days and take appropriate action for 100% of complaints.
 - iii. Did you comply with the measurable goal: Yes No
 - iv. If no, describe the reason: [Click here to enter text.](#)
 - v. You must attach documentation of activity implementation. Is documentation attached? Yes No
- c. Activity #3:
- i. Describe the public involvement activity: Hold one clean up event per year.
 - ii. Provide the measurable goal for the activity: Event held on 4/20/2024
 - iii. Did you comply with the measurable goal: Yes No
 - iv. If no, describe the reason: [Click here to enter text.](#)
 - v. You must attach documentation of activity implementation. Is documentation attached? Yes No
- d. Activity #4:
- i. Describe the public involvement activity: Host event to encourage proper trash disposal
 - ii. Provide the measurable goal for the activity: Held Reside With Pride
 - iii. Did you comply with the measurable goal: Yes No
 - iv. If no, describe the reason: [Click here to enter text.](#)
 - v. You must attach documentation of activity implementation. Is documentation attached? Yes No

Part 7- Post-Construction (Section 3.3.11(b)(2))

- A. Legal Authority (Table 3.3.11(b)(2), Item 1)
1. Provide the date when the MS4 post-construction ordinance(s) was adopted or updated: October 5, 2020
 2. If required, provide the date the 2019 Metropolitan North Georgia Water Planning District post-construction ordinance was adopted: October 5, 2020
 3. If an ordinance was updated during this reporting period, then a copy of the adopted ordinance must be attached. Is a copy of the ordinance attached?
Yes No
 4. Does the ordinance include the adoption and implementation of the Georgia Stormwater Management Manual or an equivalent local design manual?
Yes No

5. Provide either the date the design manual was adopted or a schedule for completing adoption: October 5, 2020
6. The permittee was required to implement the Stormwater Runoff Quality/Reduction performance standard contained in the 2016 Georgia Stormwater Management Manual by no later than December 10, 2020. Provide the status of the implementation of this standard: Adopted October 5, 2020
7. The permittee is required to continue to evaluate its ordinances, building codes, and other regulations to ensure they do not prohibit or impede the use of GI/LID practices.
 - a. Was an evaluation performed? Yes No
 - b. If yes, then describe the method used to conduct the evaluation (Attach documentation of the evaluation performed): Assessment attached to SWMP.
 - c. If no, explain the reason: [Click here to enter text.](#)
8. Were any revisions to the ordinances or regulations completed during this reporting period?
Yes No
9. If any ordinances or regulations were revised to remove obstacles to GI/LID during this reporting period, then a copy of the adopted document(s) must be attached to this report. Provide a list, table, or chart of the GI/LID changes. Include the document name and section affected in the list, table, or chart. Is a copy of any modified ordinance or regulation attached?
Yes No
 - a. If yes, then is a list, table or chart of the GI/LID changes attached?
Yes No

B. GI/LID Program (Table 3. 3.11(b)(2), Item 2)

1. The permittee was required to develop a program for implementing GI/LID practices. Has the program been submitted to EPD?
Yes No

If yes, has the program been approved by EPD? Yes No

2. Was a Linear Transportation Feasibility Program developed? Yes No

If yes, has the program been approved by EPD? Yes No

3. Were any revisions made to the GI/LID program during the reporting period?
Yes No

If yes, then the revised program must be submitted to EPD for review. Is the revised GI/LID program attached? Yes No

C. GI/LID Structure Inventory (Table 3.3.11(b)(2), Item 3)

1. The permittee must maintain an inventory of privately-owned non-residential and permittee-owned water quality-related GI/LID structures within the permittee's jurisdiction. Is an updated inventory attached to this report? Yes No
2. Provide the total number of GI/LID structures included on the inventory:
 Privately-owned non-residential: 11
 Publicly-owned: 4

D. GI/LID Structure Inspection and Maintenance (Table 3.3.11(b)(2), Item 4)

1. Were any inspections of GI/LID structures conducted during the reporting period?
 Yes No NA
2. If inspections of GI/LID structures were performed, then a copy of each completed inspection form must be attached to this report. Are any GI/LID structure inspection forms attached? Yes No
3. Provide the number and percentage of the total number of GI/LID structures inspected during the reporting period:

Publicly-Owned Structures

Year	Total Number GI/LID Structures	Number Inspected	% Inspected
2019-2020	1	1	100%
2020-2021	1	0	0%
2021-2022	2	0	0%
2022-2023	2	0	0%
2023-2024	2	2	100%
TOTAL	2	2	100%

Privately-Owned Non-Residential Structures

Year	Total Number GI/LID Structures	Number Inspected	% Inspected
2019-2020	2	2	100%
2020-2021	2	0	0%
2021-2022	6	2	33%
2022-2023	6	3	50%
2023-2024	11	11	79%
TOTAL	11 *	11	100%

- * Creekwood LID not included in this inventory because it is still an active development site and is inspected as part of the construction process.
- 4. How many publicly-owned GI/LID structures were maintained during the reporting period? Attach documentation of the activities: 0
- 5. Describe any activities performed to ensure privately-owned non-residential GI/LID structures were maintained. Provide documentation of the activities: Maintenance agreements on new construction. Inspections of private infrastructure results in conversations and letters to the owner regarding maintenance. This may also result in code enforcement action.

Part 8 - Assessment of Controls/Fiscal Analysis (Section 4.1)

A. Assessment of Controls

1. Are revisions to the assessment of controls included in the approved SWMP necessary?
Yes No

2. If yes, describe the necessary revisions: [Click here to enter text.](#)

B. Fiscal Analysis

1. Reporting Period Expenditures

- a. What was the funding source(s) for this reporting period's expenditures?
Stormwater Utility and General Fund
- b. A summary of the expenditures for the SWMP during the reporting period must be attached as an addendum to this report. Is a copy of the reporting period's expenditures attached? Yes No

2. Next Reporting Period's Budget

- a. What will be the funding source for the next reporting period's budget? Stormwater Utitiy and General Fund
- b. A summary of the proposed budget for the SWMP for the next reporting period must be attached as an addendum to this report. Is a copy of the proposed budget for the next reporting period attached? Yes No