



**RFP 24-007**

**MUNICIPAL SEPARATE STORM SEWER SYSTEM PHASE I STORMWATER  
MANAGEMENT PLAN**

**ADDENDUM # 1**

The following addendum amends or modifies the solicitation terms, conditions, and/or specifications as originally issued. Listed below are answers to questions submitted regarding the MUNICIPAL SEPARATE STORM SEWER SYSTEM PHASE I STORMWATER MANAGEMENT PLAN.

This Addendum is issued to modify or interpret the bidding documents. Bidders are hereby instructed that the terms and specifications for the above referenced project are modified, corrected, or/and supplemented as hereinafter described. Bidders are hereby instructed to acknowledge receipt of this Addendum.

- 1) Page 2, States due date is 4:00 PM Friday, August 21, 2024. Just confirming the date is August 21<sup>st</sup>.

Proposals are due Friday, August 23<sup>rd</sup> at 4 pm.

- 2) The RFP indicates that the proposal is due at 4:00pm Friday, August 21<sup>st</sup>. However, August 21<sup>st</sup> is on a Wednesday. Is the proposal due on Wednesday August 21<sup>st</sup>, or on that Friday (August 23<sup>rd</sup>)?

Proposals are due Friday, August 23<sup>rd</sup> at 4 pm.

- 3) Do you want the fee proposal to be submitted in a separate envelope from the rest of the proposal?

Fee proposal does not need to be submitted in a separate envelope.

Initial to acknowledge and include with submittal: \_\_\_\_\_

- 4) Can the City provide additional information on draft ordinances, comprehensive plan amendments, or other documents that it anticipates to be included in Phase 2?

Only amendments required based on the changes between the 2019 and 2024 Phase 1 Large MS4 NPDES Permit are anticipated.

- 5) Can the City provide any comments or feedback from the Environmental Protection Division (EPD) that relate to Phase 2 of RFP 24-007? Has the EPD indicated a list of documents or revisions that it expects the City to revise in Phase 2 of the project?

EPD has not provided the City a list of required amendments.

- 6) Is the Comprehensive Plan dated December 6, 2021 the most recent version of the comprehensive plan? If not, can the City provide a copy of the most recent comprehensive plan?

Yes, the Comprehensive Plan dated December 6, 2021 is the most recent version of the comprehensive plan.

- 7) Does the City anticipate ordinance changes to accommodate a linear transportation program to be included in Phase 2 of this project?

Ordinance changes to accommodate a linear transportation program may be included in Phase 2, if it is recommended to be compliant with the requirements of the MS4 permit.

- 8) Does the City anticipate revisions to runoff reduction requirements in its ordinance for Phase 2 of this project?

Only amendments required based on the changes between the 2019 and 2024 Phase 1 Large MS4 NPDES Permit are anticipated.

- 9) Does the City anticipate the need to complete a Code and Ordinance Worksheet Spreadsheet and Review (<https://cwp.org/updated-code-ordinance-worksheet-improving-local-development-regulations/>) as part of Phase 2 of this project?

The City does not anticipate the need for completion of a Code and Ordinance worksheet, unless it is required as part of the 2024 Phase 1 Large MS4 NPDES Permit. This spreadsheet, or a similar tool may be included as a line item as part of the RFP response.

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- 10) The scope of Phase 2 of RFP 24-007 will likely be dependent on decisions made in Phase 1 of the project. Will the City accept proposals that are only responsive to Phase 1 of RFP 24-007? Then the scope of Phase 2 could be more accurately determined and proposed during Phase 1.

Pricing based on tasks and a defined budget is required for Phase 1. The respondent can choose how to respond to the RFP for Phase 2. Phase 2 will not be solicited by a separate RFP.

- 11) For the proposal, should the format follow the first bulleted list or the evaluation criteria? The second to last paragraph on page 2 states that we should follow the evaluation criteria, however the evaluation criteria does not include some of the requested information in the first bulleted list (1 through 6 on page 1)?

The City will accept proposals in the format as outlined or by evaluation criteria described. Regardless of the format, the evaluation criteria will be used to evaluate the proposal and items 1-6 on page 1 must be addressed.

- 12) There is some uncertainty with what may be required in Phase 2 and the level of involvement may change depending on what is determined in Phase 1. Would the City consider responses to only Phase 1 with a defined budget? Then we could either provide a budget with hourly rates for Phase 2 or we could determine a specific scope of work and develop a second proposal during Phase 1.

Pricing based on tasks and a defined budget is required for Phase 1. The respondent can choose how they respond to the RFP for Phase 2. Phase 2 will not be solicited by a separate RFP.

- 13) Has the City's SWMP and/or ancillary plans that are appendices to the SWMP been updated since the 19-24 permit cycle (GI/LID, ERP, Impaired Waters, IDDE, SOPs)? If so, which ones have been updated and have they been approved by the GA EPD?

The City has prepared an Impaired Waters Plan which was submitted as part of the 2024 annual report. The Impaired Waters Plan has not been approved by GA EPD at this time. No other updates have been completed.

- 14) Has the City's Impaired Waters Plan been updated since the 19-24 permit cycle and if so, has it been submitted and/or approved by the GA EPD? Can the City provide a copy?

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A copy of the submitted Impaired Waters Plan has been uploaded to the City's website.

15) Who is the City's current EPD MS4 Manager (i.e., which EPD staff member reviewed the City's last Annual Report and/or plan submittal)?

Miranda Knepp, Environmental Compliance Specialist GA EPD

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