

Powder Springs Police Department

1114 R.D. Sailors Pkwy - Powder Springs, Georgia 30127 - (770) 943-1616

Please Check One:

Control Number

Assigned by IA

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Complaint

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Commendation

Incident Date: _____ Time: _____ Case Number (if applicable): _____

Citizen's Name: _____ Citizen's Ph: _____

Citizen's Address: _____

Citizen's Email: _____

Nature of Complaint/Commendation: _____

Accused/Commended Employee(s): _____

Allegation of Misconduct or Details surrounding Commendation:

Complaint/Commendation received by: _____

Date and Time Received: _____

ONCE FORM IS COMPLETED, TURN IN TO INTERNAL AFFAIRS

Do not write below this line – Internal Affairs Use Only

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Level I (IA Investigation)

Reviewed by: _____ Date: _____

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Level II (Chain of Command)

Assigned Inv: _____ Date: _____